

Theme Camp Questionnaire

Theme Camp or Village Information

- Village or Theme Camp** (Required)
Is your project a Theme Camp or a Village?
 - Village or large camp (greater than 150 people)
 - Theme Camp (less than 150 people)
- Camp Name** (Required)
Please provide the name of your Theme Camp or Village. If you choose so (#5. below), your camp name will appear in an alphabetical theme camp listing on the Burning Man website. You may wish to drop words like "A", "The", and even "Camp" from the front of your camp name for better positioning in this listing. (34 characters max.)
- Theme Related** (Required)
Is your Theme Camp or Village related to this year's theme, "Hope and Fear: The Future"?
 - Yes
 - No
- Listed on Map** (Required)
Would you like to have your Theme Camp or Village listed on the public Black Rock City map?
 - Listed
 - Unlisted
- Listed on Website** (Required)
Would you like to have your Theme Camp or Village listed on the Burning Man website?
 - Listed
 - Unlisted

Public Listing on our website:

What you should know when you submit your Theme Camp description for the website:

1. Please limit your description to two sentences. Remember, this is our voice to the world. Please consider this when submitting.
2. Please give us the correct URL; any future changes to the web address will be difficult.
3. All submissions will be reviewed and may be edited.
4. After your submission it will take about 2 weeks for the description to appear on the site.

6. Text for website listing

Please include the description of your Theme Camp or Village that you would like to have included on the Burning Man website. Maximum of 5000 chars.
characters remaining

7. Public URL for Theme Camp or Village

Please enter a URL for any public website that may exist pertaining to your Theme Camp or Village.

8. Requested Location (Required)

Ideally, where would you like your Theme Camp or Village to be located? (Note that this does not guarantee placement.)

- Esplanade
- Non-Esplanade
- Center Camp
- The Plazas
- Large Scale Sound Art
- None

About placement:

The Esplanade:

This is the first street at the front of the city and faces the Man. It is reserved for camps that have:

- 24 hour interactivity
- Completely conceived visual scheme
- Playa-frontage needs, small art installations across the Esplanade.
- Must be on the playa by Monday, 8.28.2006 by 6 PM

Non-Esplanade, including radial streets at 4:30 and 7:30

These are high visibility locations one block behind the esplanade, and on the radial streets at 4:30 and 7:30

- Located within the city limits.
- This is for fun interactive camps without need for playa frontage.
- Camps must be on site by Tuesday, 8.29.2006 by 10 PM

Center Camp:

Highly interactive camps that fit into the center camp "groove" with 20 people or less. Camps must be in by Sunday, 8.27.2006 and running by Monday, 8.28.2006

The Plazas:

Highly interactive camps that fit into the plaza area "groove" with 20 people or less. Camps must be in by Sunday, 8.27.2006 and running by Monday, 8.28.2006 by 6 PM.

Large Scale Sound Art: Located at the ends of the city, this area is filled depending on space availability and reserved for camps with large sound systems. After these spaces are filled, you will not be able to bring your system. Camps must be on site by Tuesday, 8.29.2006 by 10 PM

Villages or large Theme Camps: Must be on site by Monday, 8.28.2006 by 6 PM

Camp Logistics Information

9. **Approximate Space Needed**

Please provide an estimate of the amount of space your project will need. Describe the width and length in feet.
ft. by ft.

10. **Number Of Campmates** (Required)

How many people will be camping with you?

- 3 - 5 (we cannot map less than three people)
- 6 - 10
- 11 - 14
- 15 - 19
- 20 - 29
- 30 - 39
- 40 - 49
- 50 - 59
- 60 - 69
- 70 - 79
- 80 - 89
- 90 - 99
- 100 - 149
- 150 - 199
- 200 - 299
- 300 - 399
- 400+

11. **Arrival Date** (Required)

What date do you plan to arrive on the playa to set up your Theme Camp?

- Before Saturday 08.26.2006
- Saturday: 08.26.2006
- Sunday: 08.27.2006
- Monday: 08.28.2006
- Tuesday: 08.29.2006
- Wednesday: 08.30.2006
- Thursday: 08.31.2006

12. **Number of Large Vehicles**

Please specify the number of large vehicles that will be in your camp.

- 0
- 1
- 2
- 3
- 4
- 5
- 6 or more

13. **Number of Small Vehicles**

Please specify the number of small vehicles that will be in your camp.

- 0
- 1
- 2
- 3
- 4
- 5
- 6 or more

14. **Number of Generators** (Required)

Please specify the number of generators you will be using at your camp.

- 0
- 1
- 2
- 3
- 4 or more

Camp Placement Preferences

15. **You would prefer to camp near...**
Please list the names of any other groups you wish to be placed near, one per line.
16. **You would prefer not to camp near...**
Please list the names of any groups you do not wish to be placed near, one per line.
17. **Comments**
Please list any special needs or comments that you might like to make.

Project Details and Practical Information

18. **Physical Description**
Please describe the physical aspects of your camps project with as much detail as possible. Include a description of the visual impact of your project and prominent physical features like structures, buildings, tents and platforms, location of generators and clean up plan. Maximum of 5000 chars.
characters remaining
19. **Interactivity Description**
Please describe your camp's interactive concepts and goals. Include your past history, philosophy, personal interactivity with the community. Maximum of 5000 chars.
characters remaining
20. **Project Features**
Which of the following features will your project include? Please check all that apply.
- | | | |
|---------------------------------|-------------------|--|
| Amplified music (more below) | Massage | Pyrotechnics |
| Amplified sound (more below) | Performance stage | Scaffolding |
| Drum circle | Piercing | Showers |
| Structures over 15ft. feet high | Pool | Tattoo |
| Holes dug in the playa | Public kitchens | Activities for mature audiences (more later) |
21. **Project Interactivity**
What interactive aspects does your project include? Please check all that apply.
- | | | |
|------------------------------|---------------------|---|
| 24 Hour Interactive Elements | Formalized Dance | Pyrotechnics |
| Action for Reward | Found Art | Radio Station Information on broadcasting |
| Bands | Games | Recycling Into Art |
| Bar | Gifts Given | Ritual |
| Barter | Entertaining Guests | Ritual Performance |
| Body Painting | Heckling | Scheduled Events |
| Chill Space | Improvisation | Sculpture |
| Circus Art | Kinetic Art | Services Rendered |
| Collecting Data | Library | Shared Experience |
| Costuming | Lectures | Silk Screening |
| Crafts | Marching Bands | Singing |
| Create an Environment | Meditation | Spoken Word |
| Creating Music | Misting System | Structures to Climb or Play On/With |
| Dancing | Movies | Techno Music |
| Drawing | Other | Visual Effect Created by Theme Title |
| Drumming | Painting | Water Art |
| Education Based | Parades | Workshops |

Entertaining
Experiments
Fire / Flame Art
Food Given

Performance
Photography
Poetry
Performance Art

Yoga
Primarily Day Time
Primarily Night Time

About Art Installations

22. **Art Installation**

Will your Theme Camp or Village include an art installation? *Note: If yes, you will also need to answer questions 23, 24 and 25.* If your art installation is located on the open playa, you need to fill out the additional art installation questionnaire.

- Yes
- No

23. **Art Installation Name**

If you will be associated with an art installation, please enter the name of the associated installation.

24. **Art Installation Contact**

Please include the name, phone number, and email address of the art installation contact, if appropriate.

25. **Art Location**

What is the desired location of your art installation?

- In front of the camp on the Esplanade
- In your camp
- On the Plaza
- On the open playa

Fire Usage

26. **Burning** (Required)

Do you plan to burn your project?

- Yes
- No

27. **Open Flame** (Required)

Will your project include the use of an OPEN FLAME (this includes items such as candles, torches, fire barrels, or any art that is to be set on fire)?

- Yes
- No

28. **Flame Effects** (Required)

Will your project include the use of FLAME EFFECTS (This includes all flames that are automated, switched, pressurized or having any other action than simply being lit on fire; as well as projects using propane or liquid fuels)?

- Yes
- No

29. **Pyrotechnics** (Required)

Does your project contain PYROTECHNIC MATERIALS? (Burning Man's definition of pyrotechnics includes any explosives, projectiles or fireworks. ALL PYROTECHNIC SPECIAL EFFECTS MATERIAL USED IN ANY ART INSTALLATION OR PERFORMANCE MUST BE OF

CLASS 'C' OR LESS. ABSOLUTELY NO FIREWORKS OF CLASS 'B' OR HIGHER WILL BE PERMITTED AT THE EVENT.

- Yes
- No

30. **Combustibles** (Required)

Will you be STORING HAZARDOUS FLAMMABLES or any potentially dangerous combustibles? (This information is for fire prevention only and is confidential.)

- Yes
- No

About Those Mutant Vehicles

31. **Mutant Vehicles** (Required)

Are you planning to have any Mutant Vehicles in your Theme Camp or Village? Note: All Mutant Vehicles need to be preregistered. If you are planning on bringing any Mutant Vehicles you must fill out a DMV questionnaire.

- Yes
- No

32. **Mutant Vehicle Contacts**

Please include the names, phone numbers, and email addresses of the contact persons associated with any Mutant Vehicles.

More About Sound

33. **Sound Amplification** (Required)

Will your Theme Camp or Village have sound amplification?

- Yes
- No

34. **Sound Amplification Details**

If yes, please provide details regarding your sound amplification plans. Please include whether or not you feel you should be placed in the Large-Scale Sound Art area of Black Rock City.

35. **Big-Name Performers**

If you have sound amplification, will you be featuring any big-name DJs or performers?

- Yes
- No

36. **Big-Name Performer List**

If you will be featuring big-name performers, please list them below, one per line.

37. **Stage** (Required)

Are you planning on building a stage in your Theme Camp or Village? (Please read about sound limitations.)

- Yes
- No

We're almost done...

To complete the questionnaire process, we need a plan for each project in your camp area.

Please keep the following in mind.

- Keep it simple
- Include your camp name prominently on maps and cleanup plans! Format: 8.5 x 11 inches, legible when printed in black and white.
- Include a 2D top-down view with all dimensions in feet (please convert meters to feet)
- If possible, include a 2D front view.
- Label major objects within the project.
- Send it to us by June 30th, 11:59 pm.
- We also need a cleanup plan. It should include:
 1. A description of how your camp will clean up as it goes
 2. A description of how your theme camp plans to clean up after the event
 3. Examples of cleanup plans are available
 4. We recommend that a point person is assigned to be responsible for this task and that they develop a team to support them.

There are 3 ways to send your plans to us:

1. Enter the URL for the map/plan:
2. **Map URL**
If you are submitting your camp plans via the web, please enter a URL here.

Email us your URL with your theme camp or village name in the subject line to campplans (at) burningman (dot) com. (Please do not send attachments! Use this address for plans only. For theme camp questions, please use themecamps@burningman.com)

3. Draw it on a plain 8.5 x 11 inch piece of paper and mail or fax it to:

Burning Man / Theme Camps
P O Box 88468
San Francisco, CA
94188-4688

fax: 415-707-2168

Thank you! We are looking forward to your creativity on the playa this year!

Activities for Mature Audiences

If your project will include activities for mature audience, which of the following will be included?
Please check all that apply.

Legal pornography

Massage

Piercing

Pool

Tattoo

Sex-related Activities

Showers

Fire Safety Agreement: Flame Effects

Because you indicated that you will be incorporating Flame Effects in your artwork, you must read and agree to the following Flame Effects Safety Agreement before continuing on to your Fire Questionnaire.

This information is designed to promote the safe execution of Flame Effects at Burning Man, whether you create a regularly repeated event or a single fire.

FLAME EFFECTS DEFINITION

All flames that are automated, switched, pressurized or having any action other than simply being lit on fire; as well as projects using propane or liquid fuels.

SAFETY RESPONSIBILITY FOR FLAME EFFECTS ART

All artists and their crews are responsible for their own art. Because of the dangerous nature of Flame Effects no one may display, exhibit, or discharge any flames that are automated, switched, or pressurized, without the authorization of the Performance Safety Team, this specifically includes all projects using propane or liquid fuels. Responsibility includes verification by testing that an art installation or performance will not endanger participants, art crew or members of the Performance Safety Team.

PERFORMANCE SAFETY TEAM

Burning Man has developed a Performance Safety Team (PST) that will assist you in the safe execution of Open Fire, Flame Effects, and/or Pyrotechnic art installations. The Performance Safety Team brings Artists, Fire Safety Personnel and Industry Professionals together. The aim is to communicate with and provide experienced support for artists both pre-event and on-site, to ensure the safe use of fire and pyrotechnics at the Burning Man event. This team consists of a Performance Safety Coordinator, Emergency Services Dept., Fire Rescue Branch Chief, two Licensed Pyrotechnicians, Ranger Liaison and various advisors. Take advantage of the knowledge that this team has to offer, for they are here to assist you.

Our agreements with the federal government are in the form of event stipulations. For public safety reasons, artwork utilizing Open Fire, Flame Effects and/or Pyrotechnic, require approval in the form of a laminate (license). Performance Safety Team will issue the appropriate laminate once the artwork has been approved. The multiple step process for approval is not to bog down the artist but to assure that all safety regulations have been adhered to.

The Performance Safety Team and outside authorities, which include law enforcement, retain jurisdiction over all flame classifications. They have the right to request to see the laminate and if not presented can override, stop, alter, or cancel any artwork or performance with just cause. They have access to all areas of the artwork or performance at all times.

In order for the Performance Safety Team to perform this function, the team requires that you conform to the following guidelines:

- **ART INSTALLATION PROCEDURE**
- **FLAME EFFECTS SCENARIO & DIAGRAMS**
- **SAFETY GUIDELINES**
- **FIRE EXTINGUISHER NOTES**
- **FIRST AID**
- **LEAVE NO TRACE**

ART INSTALLATION PROCEDURE

Once we have received the Questionnaire, diagram of the art, Flame Effects Scenario, Diagrams, and Leave No Trace Plan, a dialogue with a member of the Performance Safety Team will take place. If everything seems to be in order the first phase of approval will be in place. Notification of any changes to the art must be resubmitted in writing and the same process will ensue.

FLAME EFFECTS SCENARIO - To better assist you with your artwork we need to know, in great detail, everything about your project. Be as clear and concise as possible, even though you may have described your project in an earlier question. Flame Effects Scenario must include the following: How will the fuels and materials used, be supplied to your project? Please include details regarding hoses, pumps, pressures, wicking etc.

DIAGRAMS - Supply all relevant Diagrams/Schematics for the following:

- **BASE CAMP SETUP**
 - Location of extra tanks not in use
 - Fire extinguisher location
 - Extra fuel storage
- **INSTALLATION AREA**
 - **Fuel Location & Supply:** Location of artwork in relationship to fuel tanks, showing fuel lines and tanks in relationship to flame source
 - **Protection from vehicle traffic & Lighting:** how the tank(s) will be shielded from vehicle traffic and illuminated at night.
 - **Perimeter Safety Zones:** Show where the artwork stands in relationship to where participants/audience will be (and if performers are involved). And how were these distances determined?
 - **Fire Extinguishers:** Types and locations

SAFETY GUIDELINES

FIRE SAFETY LIAISON

Knowledgeable representative of the art installation or performance shall serve as a Liaison, who is responsible for the exchange of information about the art installation to the Performance Safety Team. They will maintain communication of all aspects of the artwork pre-playa and during the event, such as: Scenario, Diagrams, Performance Schedule, Safety Plan and Emergency Plan of Action during the use of the Flame Effects art. The "Artist" registering the artwork and the "Fire Safety Liaison" can be the same person or two different people.

On-Playa - For the artwork to receive approval, the Fire Safety Liaison must arrange for a meeting with a member of the Performance Safety Team for a technical walk-through meeting at the art installation site the day the artwork is ready to be fired. This can be arranged after checking in at the Artery. . IF the artwork has not been approved a Laminate will Not be issued. If the pre-meeting is missed by Liaison, Artist will not be allowed to operate the Flame Effects art.

Pursuant to Burning Man event permit stipulations with the Bureau of Land Management, all flame classification artwork must be approved through the process of a license, laminate, which must be worn by the artist, that is taking responsibility for the artwork, to operate artwork.

EMERGENCY PLAN OF ACTION

Any artist and their crew using Flame Effects must develop an emergency plan of action. If an art installation or performance has received approval and has been scheduled, this emergency plan of action shall be submitted to the Performance Safety Team prior to the performance.

Material Safety Data Sheets (MSDS) for hazardous chemicals must be supplied and kept on site.

All Safety Concerns shall be considered and addressed by artists or performers and the Performance Safety Team to ensure a safe show.

FLAME EFFECTS PERFORMANCE SCHEDULE

Performance schedule can be either a single performance or a series of nightly occurrences for the week of the Burning Man event. Never start a performance until all performers; safety team members and participant are in place and ready.

DAILY SAFETY CHECK - of all, fuels, materials, hoses, pumps, wicking, pressure of tanks, etc. will be mandatory before the daily or nightly art installation / performance begins. If a safety hazard has been identified, the Fire Safety Liaison will halt the art installation / performance until such safety matters are taken care.

NO SMOKING OR OPEN FLAME

Within 25 feet of any location of fuel, flammable liquids, hazardous materials or anything potentially dangerous, other than camping gear. All fuel and flammables shall be secured in approved containers, stored in a safe and secure area located a minimum of 50 feet from any open flame.

Fuel tanks on the open playa must be protected from vehicle traffic and be well lit at night.

Fuel containers shall be labeled with the Artist name, Artwork, the material and quantity of material in the containers.

SAFETY PERIMETERS

- An appropriate audience safety perimeter and performer's safety zone shall be set well in advance of the performance and approved by the Performance Safety Team:
 - 4 feet: Finger fire, handheld finger props
 - 15 feet: Chains, staves, torches, or smaller props. Chains and fire tools must come no closer than 5 feet to lights or overhead structures
 - 25 feet: All scenery and decorations, other than those that are flame retardant (unless intended to combust)
 - 50 or more feet: Sparklers, fountains, firecrackers (consumer fireworks) or as approved by the Performance Safety Team
 - Flame Effects Perimeters – Because of the variety of artwork that incorporates Flame Effects, a conversation with a member of the Performance Safety Team, will advise on the correct perimeter distance.

- No Flame Effects shall be used within the city or camping areas.
- All Special Effects operators and assistants must be 21 years of age or older and be trained in the use of fire extinguishers.

- Operators and assistants shall wear fire resistant clothing during the performances.
- Only people familiar with the safety considerations and hazards involved are permitted to do fuel loading. Wearing personal safety gear (glasses, gloves, etc.) during fuel loading is required.
- No carelessness, negligence, or unsafe conditions with Flame Effects shall be tolerated.
- Do not drink, take drugs, or smoke when working with Flame Effects.

EXAMPLES OF FLAMMABLE MATERIALS

- Combustibles: Wood, bamboo, straw, hay, cloth, etc.
- Flammable Liquids: Gasoline, kerosene, etc.
- Compressed Gasses: Propane, oxygen, etc.
- Pyrotechnics: Consumer fireworks

FIRE EXTINGUISHER NOTES

The Artist and performance liaison agree to have a **Dry Chemical Fire Extinguisher** available in case of accidental fire with any Flame Effects art installation.

Not all fire extinguishers work for fighting all fires. Fire extinguisher rated for the specific fuel in use will remain available at the site of art or performance with flame effects for response to accidental fire. A wet blanket or towel must be available for response to accidental burn to a person (e.g., smothering the fire on the face of a fire breather) or to extinguish a prop.

Dry chemical extinguishers are required where fuel is stored, as they provide the best way to put out a fuel fire. They do make messes that must be cleaned up after use. Also, dry chemical extinguishers start to lose charge after a single discharge and must be serviced and refilled.

Water fire extinguishers are useful for can put out fires involving wood, paper, fabric, and performers' bodies. These extinguishers must never be used on liquid fuel fires, as they will spread the fire. Also water is a good conductor of electricity, so these extinguishers are a poor choice for electric fires.

CO₂ (Carbon Dioxide) extinguishers are good responses to problems with fire props and electric fires. They leave no residue and can be used repeatedly until they run out. But they work for small fires only.

FIRST AID

A basic first aid kit should be available consisting of the following items: Non-petroleum-based burn cream or aloe vera gel, several rolls of 100% cotton gauze, and some large gauze pads, as well as a jug of water for flushing fuel.

Severe burns should be treated by Emergency Medical Services. Medical teams are available in Center Camp or in the plazas located at 3 and 9 o'clock in our city.

In case of fire, on a person's body or clothing, remember this rule: **Stop, Drop & Roll!** Many people have saved their own lives by dropping and rolling when their clothes caught fire.

- **STOP** Stop where you are DO NOT RUN!
- **DROP** Drop to the ground or to the floor and cover your face with your hands.
- **ROLL** Roll to put out the flames.

Cool a burn right away with water, and obtain medical help.

If you are near someone whose clothing catches on fire, be sure to stop him or her from running and make them **STOP, DROP and ROLL!**

LEAVE NO TRACE

The Artist, fire safety liaison and performers are responsible for all clean up at the art installation / performance site after the Burning Man event. Think about Playa Clean-Up while you are creating your art. The area should be as clean as when you found it and must 'LEAVE NO TRACE'.

The Artist and fire safety liaison must carry 'Spill Clean-Up Material' (like a shovel, rake, metal garbage can, etc.) for accidental spillage of material.

If you have any questions, please email flame-effects@burningman.com

I Have Read And Understand The Above Information And Accept Its Conditions

Fire Safety Agreement: Pyrotechnics

Because you indicated that you will be incorporating Pyrotechnic Special Effects Material in your artwork, you must read and agree to the following Pyrotechnic Safety Agreement before continuing on to your Fire Questionnaire.

This information is designed to promote the safe execution of Pyrotechnics at Burning Man.

PYROTECHNICS DEFINITION

Pyrotechnics refers to the art, craft and science of fireworks, which includes any explosives or projectiles. **All Pyrotechnic Special Effects Material Used in Any Art Installation Or Performance Must Consist Of Consumer [1.4G Class C, UN0336] FIREWORKS Or Less.**

Absolutely NO DISPLAY [1.3G CLASS B, UN0335] FIREWORKS (Professional Fireworks) Or Higher Will Be Permitted At Any Art Installation Or Performance.

SAFETY RESPONSIBILITY FOR PYROTECHNICS ART

All artists and their crews are responsible for their own art. Because of the dangerous nature of Pyrotechnics, no one may display, exhibit or discharge any Pyrotechnics Special Effect and Material without the authorization of the Performance Safety Team. Responsibility includes verification, by testing, that an art installation or performance will not endanger participants, art crew or members of the Performance Safety Team.

PERFORMANCE SAFETY TEAM

Burning Man has developed a Performance Safety Team (PST) that will assist you in the safe execution of Open Fire, Flame Effects, and/or Pyrotechnic art installations. The Performance Safety Team brings Artists, Fire Safety Personnel and Industry Professionals together. The aim is to communicate with and provide experienced support for artists both pre-event and on-site, to ensure the safe use of fire and pyrotechnics at the Burning Man event. This team consists of a Performance Safety Coordinator, Emergency Services Dept., Fire Rescue Branch Chief, two Licensed Pyrotechnicians, Ranger Liaison and various advisors. Take advantage of the knowledge that this team has to offer, for they are here to assist you.

Our agreements with the federal government are in the form of event stipulations. For public safety reasons, artwork utilizing Open Fire, Flame Effects and/or Pyrotechnic, require approval in the form of a laminate (license). Performance Safety Team will issue the appropriate laminate once the artwork has been approved. The multiple step process for approval is not to bog down the artist but to assure that all safety regulations have been adhered to.

The Performance Safety Team and outside authorities, which include law enforcement, retain jurisdiction over all flame classifications. They have the right to request to see the laminate and if

not presented can override, stop, alter, or cancel any artwork or performance with just cause. They have access to all areas of the artwork or performance at all times.

In order for the Performance Safety Team to perform this function, the team requires that you conform to the following guidelines:

- **ART INSTALLATION PROCEDURE**
- **PYROTECHNICS SCENARIO & DIAGRAMS**
- **SAFETY GUIDELINES**
- **FIRE EXTINGUISHER NOTES**
- **FIRST AID**
- **LEAVE NO TRACE**

ART INSTALLATION PROCEDURE

Once we have received the Questionnaire, diagram of the art, Pyrotechnic Scenario Diagrams and Leave No Trace plan, a dialogue with a member of the Performance Safety Team will take place. If everything seems to be in order the first phase of approval will be in place. Notification of any changes to the art must be resubmitted in writing and the same process will ensue.

PYROTECHNIC SCENARIO

Please list all Pyrotechnic Special Effects and Materials being used. Include the names of the firework items that you will be using (e.g. Black Cat firecrackers, Masters of Orion cakes, etc.) and materials (e.g. rubber cement, smoke cloth, etc.).

DIAGRAM - Supply all relevant diagrams / schematics for the following:

- **BASE CAMP SETUP** - Prepare a diagram showing the following areas within the base camp setup area:
 - **Storage Ready Boxes** (which must be made of appropriate materials as outlined by NFPA.)
 - **Point Of Assembly** of all pyrotechnic materials (No smoking or open flames within 25 feet of the area.)
 - **Location** of Fuel, flammable liquids, hazardous materials or anything potentially dangerous other than camping gear. (No smoking or open flames within 25 feet of the area.)
- **INSTALLATION / PERFORMANCE AREA** - Prepare a diagram showing the following areas within the art installation / performance area:
 - **How will Pyrotechnic Special Effects Material be used** in your art installation / performance.
 - **Preparation area:** Where will the preparation area be in conjunction to where the artwork stands.
 - **Perimeter Safety Zones:** Show where the artwork stands in relationship to where participants/audience will be (and if performers are involved). And how were these distances determined
 - **Fire Extinguishers:** Types and locations

SAFETY GUIDELINES

FIRE SAFETY LIAISON

- Knowledgeable representative of the art installation or performance shall serve as a

Liaison, who is responsible for the exchange of information about the art installation to the Performance Safety Team. They will maintain communication of all aspects of the artwork pre-playa and during the event, such as: Scenario, Special Effects Material & Supplies, Diagrams, Performance Schedule, Safety Plan and Emergency Plan of Action during the use of the Pyrotechnic art. The "Artist" registering the artwork and the "Fire Safety Liaison" can be the same person or two different people.

- On-Playa - For the artwork to receive approval, the Fire Safety Liaison must attend a technical walk-through meeting the day prior to the use of Pyrotechnic Special Effects & Material, with a member of the Performance Safety Team. If the pre-meeting is missed by Liaison, Artist will not be allowed to operate the Pyrotechnic art.

EMERGENCY PLAN OF ACTION

- Any artist and their crew using Pyrotechnic Special Effects & Material must develop an emergency plan of action. If an art installation or performance has received approval and has been scheduled, this emergency plan of action shall be submitted to the Performance Safety Team prior to the performance.
- Material Safety Data Sheets (MSDS) for hazardous chemicals must be supplied and kept on site.
- All safety concerns shall be listened to and addressed by artists/performers and the Performance Safety Team to ensure a safe show.

PYROTECHNIC DISPLAY SCHEDULE

- Performance schedule can be either a single performance or a series of nightly occurrences for the week of the Burning Man event. Never start a performance until all performers, safety team members, and participants members are in place and ready.

CONTAINMENT PLAN

- Storage of all fuel, flammables and pyrotechnic materials shall be secured in approved containers, stored in a safe and secure area located a minimum of 100 feet from any open flame until used.
- During setup and performance all fuel, flammables, and pyrotechnic materials shall be secured in "Ready Boxes" and protected by the pyrotechnic operator and/or assistants. "Ready Boxes" shall be placed at least 25 feet from any ignition source.
- "READY BOX" will comply with the definition from NFPA 1124 standards: A Ready Box/Magazine (day box) shall be a portable structure that is fire-resistant, theft-resistant, and weather-resistant, and shall comply with the following provisions.
 1. Ready Box/Magazine shall be equipped with a padlock.
 2. Ready Boxes/Magazines constructed of wood shall have sides, bottoms, and covers or doors of 4-in. (101.6-mm) hardwood, well-braced at the corners. They shall be covered with sheet metal of not less than 26 gauge. Nails exposed to the interior of the magazine shall be countersunk.
- Fuel containers and pyrotechnic containers shall be labeled with the owners name, the material contained, and quantity of material in the containers.

NO SMOKING ZONES OR OPEN FLAME WILL BE PERMITTED

- Within 25 feet of any Point of Assembly area where any pyrotechnic material are.
- Within 25 feet of any location of fuel, flammable liquids, hazardous materials or anything potentially dangerous, other than camping gear.
- The Artist & performance liaison agree that No pyrotechnics, flame or spark will be permitted to cross, enter, go over, under, on, or around the audience.

SAFETY PERIMETERS

- An appropriate audience safety perimeter and performer's safety zone shall be set well in advance of the performance and approved by the Performance Safety Team.
 - No pyrotechnics shall be used within the city or camping area.
 - All Pyrotechnic special effects operators and assistants will be 21 years of age or older and be trained in the use of fire extinguishers.
 - The Operator and assistants shall wear fire resistant clothing during any performance.
 - Only people familiar with the safety considerations and hazards involved are permitted to do fuel loading (fueling props). Wearing personal safety gear (glasses, gloves, etc.) during fuel loading is required.
 - A safety sweep shall be performed before the show starts and after the show is over to identify hazards or un-detonated pyrotechnics.
 - No performance will start until all performers, safety people, and participants are in place, ready and the Performance Safety Team has granted approval.
 - No carelessness, negligence, or unsafe conditions with pyrotechnics shall be tolerated.
 - Do not drink alcohol, take drugs, or smoke when working with pyrotechnics.

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EXAMPLES OF FLAMMABLE MATERIALS

- Combustibles: Wood, bamboo, straw, hay, cloth, etc.
- Flammable Liquids: Gasoline, kerosene, etc.
- Compressed Gasses: Propane, oxygen, etc.
- Pyrotechnics: Consumer fireworks

FIRE EXTINGUISHER NOTES

Not all fire extinguishers work for fighting all fires. Fire extinguisher rated for the specific fuel in use will remain available at the site of art or performance with flame effects for response to accidental fire. A wet blanket or towel must be available for response to accidental burn to a person (e.g., smothering the fire on the face of a fire breather) or to extinguish a prop.

Dry chemical extinguishers are required where fuel is stored, as they provide the best way to put out a fuel fire. They do make messes that must be cleaned up after use. Also, dry chemical extinguishers start to lose charge after a single discharge and must be serviced and refilled.

Water fire extinguishers are useful for can put out fires involving wood, paper, fabric, and performers' bodies. These extinguishers must never be used on liquid fuel fires, as they will spread the fire. Also water is a good conductor of electricity, so these extinguishers are a poor

choice for electric fires.

CO₂ (Carbon Dioxide) extinguishers are good responses to problems with fire props and electric fires. They leave no residue and can be used repeatedly until they run out. But they work for small fires only.

FIRST AID

A basic first aid kit should be available consisting of the following items: Non-petroleum-based burn cream or aloe vera gel, several rolls of 100% cotton gauze, and some large gauze pads, as well as a jug of water for flushing fuel.

Severe burns should be treated by Emergency Medical Services. Medical teams are available in Center Camp or in the plazas located at 3 and 9 o'clock in our city.

In case of fire, on a person's body or clothing, remember this rule: **Stop, Drop & Roll!** Many people have saved their own lives by dropping and rolling when their clothes caught fire.

- **STOP** Stop where you are DO NOT RUN!
- **DROP** Drop to the ground or to the floor and cover your face with your hands.
- **ROLL** Roll to put out the flames.

Cool a burn right away with water, and obtain medical help.

If you are near someone whose clothing catches on fire, be sure to stop him or her from running and make them **STOP, DROP and ROLL!**

LEAVE NO TRACE

The Artist, fire safety liaison and performers are responsible for all clean up at the art installation / performance site after the Burning Man event. Think about Playa Clean-Up while you are creating your art. The area should be as clean as when you found it and must 'LEAVE NO TRACE'.

The Artist and fire safety liaison must carry 'Spill Clean-Up Material' (like a shovel, rake, metal garbage can, etc.) for accidental spillage of material.

If you have any questions, please email pyro@burningman.com

I Have Read And Understand The Above Information And Accept Its Conditions

Fire Safety Agreement: Open Fire

Because you indicated that you will be incorporating Open Fire in your artwork, you must read and agree to the following Open Fire Safety Agreement before continuing on to your Fire Questionnaire.

This information is designed to promote the safe execution of Open Fire at Burning Man, whether you create a regularly repeated event or a single fire.

OPEN FIRE DEFINITIONS

OPEN FIRE LEVEL ONE - Art Installation when fully engulfed in flames and producing a tremendous amount of heat requires a Burn Shield Platform.

- This artwork is so large as to require a perimeter and ranger support. You may not know the size of the perimeter or whether Ranger support is needed at first, but the Performance Safety Team will help you.

OPEN FIRE LEVEL TWO - Enclosed Fire

- Art Installation with small - enclosed fire: candles, torches, fire barrel, raised container, etc.

OPEN FIRE LEVEL THREE

- Art Installation that is created in one location and is moved to an approved Burn Shield Platform for burning.

SAFETY RESPONSIBILITY FOR OPEN FIRE ART

All artists and their crews are responsible for their own art. Because of the dangerous nature of some Open Fire, no one may display, or set artwork on fire without the authorization of the Performance Safety Team, which is there to help. Responsibility includes knowledge that an art installation or performance, which the artist will be creating, will not endanger the participants, art crew or members of the Performance Safety Team.

PERFORMANCE SAFETY TEAM

Burning Man has developed a Performance Safety Team (PST) that will assist you in the safe execution of Open Fire, Flame Effects, and/or Pyrotechnic art installations. The Performance Safety Team brings Artists, Fire Safety Personnel and Industry Professionals together. The aim is to communicate with and provide experienced support for artists both pre-event and on-site, to ensure the safe use of fire and pyrotechnics at the Burning Man event. This team consists of a Performance Safety Coordinator, Emergency Services Dept., Fire Rescue Branch Chief, two Licensed Pyrotechnicians, Ranger Liaison and various advisors. Take advantage of the knowledge that this team has to offer, for they are here to assist you.

Our agreements with the federal government are in the form of event stipulations. For public safety reasons, artwork utilizing Open Fire, Flame Effects and/or Pyrotechnic, require approval

in the form of a laminate (license). Performance Safety Team will issue the appropriate laminate once the artwork has been approved. The multiple step process for approval is not to bog down the artist but to assure that all safety regulations have been adhered to.

The Performance Safety Team and outside authorities, which include law enforcement, retain jurisdiction over all flame classifications. They have the right to request to see the laminate and if not presented can override, stop, alter, or cancel any artwork or performance with just cause. They have access to all areas of the artwork or performance at all times.

In order for the Performance Safety Team to perform this function, the team requires that you conform to the following guidelines:

- **ART INSTALLATION PROCEDURE**
- **PLAYA PROTECTION AND PROTECTING THE ENVIRONMENT**
- **SAFETY PERIMETERS**
- **LEAVE NO TRACE**

ART INSTALLATION PROCEDURE

- Once we have received the Questionnaire, diagram of the art, a diagram of the Burn Shield Platform and Leave No Trace plan, a dialog with a member of the Performance Safety Team will take place. Notification of any changes to the art must be resubmitted in writing and the same process will ensue.
- Different levels of Open Fire will mean that different safety procedures will need to be adhered to.
 - **Level Two (Enclosed Fire)**- Precautions must be taken to make sure that anything that should Not be set on fire is kept away from flame. For example: fabric, sets, etc. As long as all fire is kept within an enclosed vessel no Burn Shield Platform will be needed.
 - **Level Three** - Art installations can be moved or dismantled from the original placement. The artwork could be burned after the Man has been set on fire OR at one of the public burn platforms along the Esplanade, depending on the most favorable schedule. As long as the artwork is moved to an approved location no Burn Shield Platform will be needed.

LEVEL ONE OPEN FIRE

Art Installation when fully engulfed in flames and producing a tremendous amount of heat and requires a Burn Shield Platform.

Pre-Playa Conditional Clearance for Burning Artwork

- **Fire Safety Liaison** - Knowledgeable representative of the art installation or performance shall serve as a Liaison, who is responsible for the exchange of information about the art installation to the Performance Safety Team. They will maintain communication of all aspects of the artwork pre-playa and during the event, such as: Art Installation Diagrams, Burn Shield Platform and Performance Schedule. The "Artist" registering the artwork and the "Fire Safety Liaison" can be the same person or two different people.
- Artists proposing projects with Open Fire must include plans for burn scar protection and clearly demonstrate the ability to follow through with those plans. The drawings will demonstrate how well the artist understands Burn Scar Prevention. A dialog will ensue as to whether the drawing will protect the playa and has Pre-Playa Approval. It will also be discussed whether a Perimeter and/or Ranger Support will be needed to ensure a safe burn.

On-Playa Conditional Approval for Burning Artwork

- **First Part Approval** - The Burn Shield Platform must be inspected by the Performance Safety Team before burning can take place to ensure the following effects:
 1. Preventing the heat of the fire from baking the playa surface.
 2. Preventing smoke, ashes, and residue from permeating the playa surface.If approved by the Performance Safety Team the Artwork may be completed on top of the burn shield platform.
- **Second Part Approval** - The artwork will be allowed to burn as long as a meeting with the Performance Safety Team happens to communicate all information related to the artwork. This must happen the day before burning. If needed an appropriate Perimeter and Fire Watch will be established the day of the burn.
- One member of the Performance Safety Team must be present before the Burn Laminates will be issued and the burn may proceed. Weather permitting.
- **If the Burn Shield Platform** has **NOT** been approved, the Artist understands and agrees that the art will Not be burnt.
- **Violation of this Agreement** by ignoring the guidelines and burning the Art, or anything, on the open playa, without prior approval will be cause for a \$1,000 fine from the Bureau of Land Management (BLM).
- No open flame shall be used within the city or camping areas without prior approval.

PLAYA PROTECTION AND PROTECTING THE ENVIRONMENT

- The burning of any toxic materials is prohibited by law, which means stuffed furniture, rugs, or anything that contains synthetic and plastic materials that will release toxic fumes into the air.
- Avoid burning plastics and synthetics. You can use nails, screws, or other steel fasteners in art to be burned, just clean them up.
- Remove or burn paint off metal before bringing it to the playa. Corrugated steel needs supports 2 feet apart to resist impact of walkers or heavy objects. Note also that aluminum exposed to moderately high heat will melt.

SAFETY PERIMETERS

- An appropriate audience safety perimeter and performer's safety zone shall be set well in advance of the performance and approved by the Performance Safety Team:
 - 4 feet: Finger fire, handheld finger props
 - 15 feet: Chains, staves, torches, or smaller props. Chains and fire tools must come no closer than 5 feet to lights or overhead structures
 - 25 feet: All scenery and decorations, other than those that are flame retardant (unless intended to combust)
 - 50 or more feet: Sparklers, fountains, firecrackers (consumer fireworks) or as approved by the Performance Safety Team
 - Artwork Perimeter - multiply the height of artwork times 2 (example, if artwork is 30 feet high the perimeter would be 60 feet radius).

LEAVE NO TRACE

The final responsible step in creating Open Fire at Burning Man is Clean up and Leaving No

Trace. Think about Playa Clean-Up while you are creating your art. Artists should remove all ashes, debris and all components of burn shield protection from the playa. Clean up quickly, as soon as the fire cools, before others pile garbage on your burn. Clean up should include a wide sweep around the site to pick up cinders and other debris. Steel drums, garbage cans, or large buckets are safer than plastic for removing ashes and debris.

If you have any questions, please email fire-art@burningman.com

I Have Read And Understand The Above Information And Accept Its Conditions

Fire Safety Agreement: Fuel and Hazardous Materials Storage

Because you indicated that you will be using combustible fuels in your artwork, you must read and agree to the following Fuel and Hazardous Materials Storage before continuing on to your Fire Questionnaire.

All participants using combustible fuels in an art installation (or for other purposes) at Burning Man must educate themselves about and comply with appropriate practices for storing and handling these materials.

Compressed and Liquefied Gasses

- All gas cylinders must be stored in an upright position and secured to prevent tipping and becoming an unguided projectile.
- Carbon Dioxide (CO₂) cylinders Greatly enhance any fire. Location of such cylinders would save a firefighter from approaching too closely.
- All cylinder valve caps are to remain on the cylinder valve assemblies unless in use with plumbing or regulator set.
- Main shut off valve (Key Valve) must be marked.
- The Emergency Services Department (ESD) must be notified of the presence on the playa and locations of acetylene cylinders of any size.
- Acetylene cylinders should never be stored in the horizontal position and must be separated from Oxygen cylinders by twenty feet unless plumbed or on a cutting cart
- Propane cylinders of 100 gallons or more are not permitted within the city limits.
- A safety perimeter of 30 feet radius must be maintained for compressed gases and any camping area, and clear access must be provided for the Emergency Services Department in case of fire.
- Signage, "Flammable Fuel" must be easily seen.

Liquid Fuels

- Any collection of 20 gallons or more of flammable liquid must be kept within a secondary containment area. The containment method can be as simple as a petroleum resistant tarp rolled up to provide a berm.
- A supply of cat litter or fuel absorbent should be kept on hand near any spills basin.
- All containers for liquid fuels must be clearly labeled identifying contents and hazards. Original labels are preferred.
- A safety perimeter of 30 feet radius must be maintained between liquid fuel containers and any camping area, and clear access must be provided for the ESD in case of fire.
- A sufficient amount of dry chemical fire extinguishers must be kept visible and available near the storage location of any liquid fuel.

Note: Petroleum and all other flammable liquids, burn at the surface of the material, as it is vaporized by the fire or ambient heat. Applying water merely spreads the flaming liquid over a wider area, where it vaporizes more rapidly, intensifying the fire. The best way to put out such a fire is to cut off its air supply or interrupts its chemical chain reaction. The smothering agents commonly used for petroleum fires are carbon dioxide (CO₂) and dry chemical powder

extinguishers. Both are effective for flammable liquids, but dry chemical is better for outdoor use because it's not subject to wind, has a longer range and can extinguish pressurized leaks of gas and liquid. For good all-around fire protection, use an ABC or all-class fire extinguisher.

Safety Reminders

- Store fuel away from any running generator.
- Do not fill the tank on a generator that is running.
- When transferring fuel, use a pump. Never try to start a siphon using your mouth. A mouth full of gas or diesel could be fatal to you. For health reasons, wash hands after fueling.
- Keep all equipment used for petroleum storage and handling in good condition. Watch for leaks, deterioration, or damage.
- If fuel is spilled on your clothing, move away from any ignition source, and allow the clothing to dry. Use waterless soap for hands. If fuel should splash in eyes, use water to flush.
- Be aware of static electricity that can build up on you and on a container. Any spark can ignite gasoline vapors. Always fill containers on the ground, not in vehicles.
- Always use a bonding strap when transferring flammables and combustibles between containers.
- When submitting your art questionnaire please prepare 2 diagrams:
 - Base Camp - Where any fuels will be stored within your camp
 - Art Installation - Where any fuels will be stored in relation to the art

This information will help the Emergency Services Department plan for emergencies.

I Have Read And Understand The Above Information And Accept Its Conditions

Fire Safety Questionnaire

Contact Info

We understand that you may not know the answer to some of the questions, especially when it comes to safety, the Performance Safety Team will work with you. Simply write that you need help with the questions.

1. **Fire Safety Liaison Name** (Required)
Please give the name of the person who is assuming responsibility for the safety of this artwork.
2. **Fire Safety Liaison Phone Number** (Required)
Please provide a phone number at which the Fire Safety Liaison can be reached.
3. **Fire Safety Liaison Email Address** (Required)
Please provide an email address for the Fire Safety Liaison.
4. **Fire Safety Assistants**
Please provide the names of any fire safety assistants, one per line. All assistants must be 21 years of age or older and trained in fire safety and suppression.
5. **Pyrotechnics Operator**
If you will be using pyrotechnics, please provide the name of the primary pyrotechnics operator.
6. **Qualifications Of Pyrotechnics Operator**
If you will be using pyrotechnics, please describe the qualifications of the primary pyrotechnics operator.

Scenario

7. **Scenario** (Required)
To better assist you with your artwork we need to know, in great detail, everything about your project. Be as clear and concise as possible, even though you may have described your project in an earlier question. Please answer the questions, which apply to your art:
 - **OPEN FIRE** - How will the fuels and materials be used? What kind of fuels will you use to set the artwork on fire?
 - **FLAME EFFECTS** - How will the fuels and materials used and be supplied to your project? Please include details regarding hoses, pumps, pressures, wicking, etc.
 - **PYROTECHNICS** - What types of pyrotechnics will be used and how will they be employed.

Diagram/Schematics

For the Performance Safety Team to understand that your Safety procedures are being followed please submit a diagram, drawing, or plan for each project that is the complement to the description of your project. Please send the documents within 2 weeks of submitting this form. Directions on how to submit are below and after you submit this questionnaire.

BASE CAMP

If your art incorporates **Flame Effects** and/ or **Pyrotechnics** in any way, please include the following in your diagram that relate to your Base Camp Set Up:

■ FLAME EFFECTS

- Location of extra tanks not in use
- Fire extinguisher location
- Extra fuel storage

■ PYROTECHNIC

- Storage **Ready Boxes** (which must be made of appropriate materials as outlined by NFPA.)
- **Point Of Assembly** of all pyrotechnic materials (No smoking or open flames within 25 feet of the area.)
- **Location** of fuel, flammable liquids, hazardous materials or anything potentially dangerous other than camping gear. (No smoking or open flames within 25 feet of the area.)

INSTALLATION / PERFORMANCE AREA

Prepare a diagram showing the following areas within the art installation / performance area:

OPEN FIRE - Level One and Two Only

- **Burn Platform:** Please prepare a diagram that shows all aspects, details and materials used.
- **Show how your project will be situated** in relation to the platform. Be sure to think about how your project will fall or collapse, and make sure your platform will cover ample ground to protect the playa even as your piece falls.
- **Perimeter Safety Zones:** Show where the artwork stands in relationship to where participants will be (and if performers are involved). And how were these distances determined?

FLAME EFFECTS

- **Fuel Location & Supply:** Location of artwork in relationship to fuel tanks, showing fuel lines and tanks in relationship to flame source
- **Protection from vehicle traffic & Lighting:** how the tank(s) will be shielded from vehicle traffic and illuminated at night.
- **Perimeter Safety Zones:** Show where the artwork stands in relationship to where participants/audience will be (and if performers are involved). And how were these distances determined?
- **Fire Extinguishers:** Types and locations

PYROTECHNIC

- **How will Pyrotechnic Special Effects Material be used** in your art installation / performance.
- **Preparation area:** Where will the preparation area be in conjunction to where the artwork stands.
- **Perimeter Safety Zones:** Show where the artwork stands in relationship to where participants/audience will be (and if performers are involved). And how were these distances determined?
- **Fire Extinguishers:** Types and locations

Please submit all Diagrams in one of the following ways:

8. Via the Web

Type the URL of your online diagrams here

Email:

Open Fire: fire-art@burningman.com
Flame Effects: flame-effects@burningman.com
Pyrotechnics: pyro@burningman.com

Fax:

415-865-3820

Attention to one of the following: Open Fire, Flame Effects or Pyrotechnics

Mail:

Burning Man
Attn: Open Fire, Flame Effects OR Pyrotechnics
PO Box 884688
San Francisco, CA 94188-4688

Fuel and Storage

If you will be storing more than 20 gallons of Hazardous Flammables or any potentially dangerous combustibles, liquid fuel or propane, please list; type, quantity, delivery and storage for each:

FUEL 1

9. **Fuel Type:**

10. **Quantity:**

11. **Delivery:**

12. **Storage:**

FUEL 2

13. **Fuel Type:**

14. **Quantity:**

15. **Delivery:**

16. **Storage:**

FUEL 3

17. **Fuel Type:**

18. **Quantity:**

19. **Delivery:**

20. **Storage:**

Safety Plan

21. **Safety Plan** (Required)

Please describe your safety plan for your art piece, performance, demonstration, or display, no matter what kind of flame classification your artwork will utilize. This should include:

- Fire extinguishers and or Fire suppression that will be kept on hand and used if needed:
- What kind of First-Aid will you supply:
- What kind of safety and/or fire training your performers, yourself or your assistants have had:

Leave No Trace

22. **Burn Shield Protection Plan / Burn Platform**

Please describe how your project will be situated in relation to the platform. Be sure to think about how your project will fall or collapse, and make sure your platform will cover ample ground to protect the playa even as your piece falls.

23. **Leave No Trace** (Required)

Please explain IN DETAIL your Burn Clean-up Plan. Remember the Burning Man Leave No Trace Philosophy. Please submit diagrams, schematics and/or drawings that relate to your particular Fire Effect.

Pyrotechnics

Please list all pyrotechnic special effects material being used. Be prepared to supply Material Data Sheets (MSDS's) for hazardous chemicals used. Use pyro-at-burningman-dot-com for all correspondence regarding this section of the form.

24. **Pyrotechnic Supplies**

Type of pyrotechnic supplies. Please include the names of the firework items that you will be using (e.g. Black Cat firecrackers, Masters of Orion cakes, etc.), one per line, and the quantity of each item.

25. **Pyrotechnic Special Effects Materials**

Please list all pyrotechnic special effects materials that you will be using (e.g. rubber cement, smoke cloth, etc.), one per line, and the quantity of each item.